

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Bilaspur, Himachal Pradesh

No. AIIMS-BLS/Stores/(G)/2022/NIQ/09

Dated: 24th Aug 2022

Notice for inviting Quotation for **Supply of Consumables for Monkeypox laboratory services.**

QUOTATION NOTICE

Password protected quotations as pdf files are invited from intending registered stockists/distributors/ manufacturers having GST No. and relevant documents for the supply of consumables and other laboratory materials as per the specifications detailed below (**Annexure 1**). Password protected pdf quotations in a single email with the subject line "**Quotation No. AIIMS/BLS/Stores/(G)/2022/NIQ/ - Quotation for Supply of Consumables for Monkeypox laboratory services; Due date of opening 31/08/2022**" containing both the "Technical Bid" and "Price Bid" (in two separate password protected pdf files) may be submitted so as to reach on or before 29/08/2022 up to 11:00 A.M on official email id storeofficer@aiimsbilaspur.edu.in & stores.aiimsbilaspur@gmail.com of Procurement & Stores Department, Level 151, D- Block, AIIMS Bilaspur, Kothipura, Bilaspur, Himachal Pradesh PIN-174001. Late bids will not be considered. The bids shall be opened in the presence of duly constituted purchase committee and the bidders who may wish to be present on the same day at 11:30 A.M. The password for the technical and financial bids will be sought telephonically or through email from the bidders by the committee on the respective days of technical & financial bid opening.

For the purpose of technical evaluation, the bidder is required to submit the following documents. In case the technical committee rejects a sample (if asked for) or the bid is "Not-Qualified" on technical grounds, the financial bid in respect of that item will not be considered.

The **Technical Bid** must contain the following documents:

1. Profile-Name & Full Address of the firm & year of establishment.
2. Copy of permanent GST registration certificate.
3. Copies of supply orders secured during 2021-22 for similar products.
4. Previous two Income Tax Returns of the bidding entity (FY- 2020-21 & 2021-22)
5. Self-declaration that the firm is not debarred by MoHFW or Department of Commerce.
6. Full description, make and quantity of the items must be mentioned in the quotation.
7. Samples, if required.

Financial Bid: The firms are requested to cite/mention the MRP of all items. The bids quoting prices above the MRP will be rejected. The rates and total cost must be quoted in both words and figures (over writing not allowed).

Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for a minimum period of 90 days.

Financial Bid Submission format for items with quantity required is as under:

S. No.	Item Detail	Qty req.	Make	Unit	HSN code	Maximum Retail Price	Unit Price offered	GST @	Unit price with tax	Total Amount

Other terms and conditions will be as follows:

1. Supply will be F.O.R. at AIIMS Bilaspur, Himachal Pradesh.
2. Supply will have to be arranged within 07 days from the issue of supply order. Delayed supplies beyond 07 days from the date of Supply Order will be subject to LD @ 0.5% per week or part thereof, on the contract price subject to maximum of 10% of contract price beyond which the Supply Order will be liable to be cancelled.
3. Supply must conform to samples wherever asked for.
4. The Institute reserves the right to reject the goods if the same are not found in accordance with the specifications approved/ asked for. In case there is a short/ defective supply the firm will be informed and the defective material will be lifted from the concerned department/ Store by the supplier at their own cost within two weeks' period. The Institute will not bear any expenses on this account.
5. Samples (if required) will be preserved till final settlement.
6. Part supply will not be accepted.
7. Supply, installation and commissioning will be done by firm (if applicable).
8. Billing will be in the name of **Executive Director, AIIMS-Bilaspur**. Payment will be made after the item has been received, inspected and accepted.
9. Venue for sample verification (if asked for) and quotation opening shall be Procurement & Stores Department, Level 151, D- Block, AIIMS Bilaspur, Kothipura, Bilaspur, Himachal Pradesh PIN-174001. In case manufacturers participate, dealers will not be allowed or will be disqualified.
10. For any queries please contact **Dr. Mohammad Kausar, Faculty In charge (P&S)**
@Email: stores.aiimsbilaspur@gmail.com & storeofficer@aiimsbilaspur.edu.in

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Faculty In charge
Procurement & Stores
AIIMS-Bilaspur
H.P.

Annexure 1

List of items with description is as follows:

S.No	ITEM	SPECIFICATION	UNIT
1.	Polyester NP/OP swabs in tube without VTM	Polyester swab 152 mmx 2.5mm plastic stick with breakpoint in a sterile round bottom polypropylene shock proof transport tube (100 pieces /pack)	2
2.	Wooden or plastic Tongue spatula/depres sor disposable	Individually Pack of 50	1
3.	EDTA vial	Box of 100	1
4.	SSGT vials	Box of 100	1
5.	Tourniquet	Tourniquet Velcro 14 inches	4
6.	Screw capped sterile urine container(100ml without spoon)	Polypropylene sterile screw cap container 60-100 ml of 6x8 (WxL)approx. size (100 pieces/pack)	1
7.	Screw capped sterile urine container (50ml without spoon)	Polypropylene sterile screw cap container 30-40 ml of 4x5 (WxL)cm approx. size (100 pieces/pack)	1
8.	Centrifuge tubes (Falcon)	Sterile made of polypropylene,50 ml capacity graduated with conical bottom, transparent screw capped able to with stand 12000G in a pack of 25/pack	12
9.	Disposable plastic scalpel	Disposable scalpel material SS & PP handle, flat body 13.5 cm in length (unit piece price is 20)	150
10.	Intradermal syringes 1ml	26 G x0.5 inch- 1ml (pack of 100)	1
11.	Serum storage vial	2 ml, self-standing, plastic, autoclavable, screw-capped, 500/pack	2
12.	Ordinary Permanent markers with pointed tip for labelling (not for cryogenic use)	set of 6	3
13.	Ordinary permanent markers with bold tip for labelling (not for cryogenic use)	set of 6	3
14.	cello tape	2 inch width & 200 metre long	20
15.	parafilm	2"x250' on 1'dia core	1
16.	Tissue rolls	Lint-free tissue paper roll, one per pack, plain, 50x2 m	12

S.No	ITEM	SPECIFICATION	UNIT
17.	Absorbent cotton	Sterile with high absorbency; 500 g pack size	20
18.	Zip lock pouch small size	Zip Lock Pouch Bags 1mm thickness, (8x12-inch, Transparent) -100 Pieces/pack	5
19.	Plastic transparent box	Wide mouth polyurethane screw cap air tight container 780ml 36x25 cm (secondary container) 6piece/pack	17
20.	Rubber bands	multiple bands /pack	10
21.	Thermocol boxes	Rectangular in shape White Thermocol Ice Box, Leak Proof, Odourless & Fungus Resistance 1.5 feet x1.5 feetx1.5 feet; inner thickness 2.5-3 cm	100
22.	Gel packs	Eutectic gel 300-500 gm	400
23.	Labelling stickers(ordinary use not for cryogenic use)	Paper Labels Blank Plain Self Adhesive Paper Sticker Labels, 30mmx20mm; 300 pieces/pack	1
24.	Biohazard stickers	Biohazard Hazard Danger Safety Warning Sign Decal Sticker Weather Resistant, Size 6X4 inch (Set of 8)	13
25.	Packaging tape	Cello Brown Tape 3 inch / 72 mmx65 meter, 42 Micron Thickness Pack of 1 Roll	5
26.	Scissor	Approx. 151mm length, blade length 83mm, blade thickness 1.85mm, stain less steel, plastic handle blunt tip	2
27.	Pipettes	200-1000 ul, variable volume pipette, accuracy max.vol. 0.6; precision max vol. 0.2, spring loaded, autoclavable	1
28.	Empty tip box	Autoclavable, 1000 ul tips, 96 tips capacity, (5boxes/pack)	1
29.	Pipette tips	barrier micro tips, 1000ul capacity (6x96 pack size)	1
30.	Hub cutter	3 lit capacity	8
31.	Sharp container	1-3 lit	8

ANNEXURE 2

MANUFACTURER/PRODUCER AUTHORISATION FORM

(Clause 2 of the N.I.Q.)

To

The Executive Director,
All India Institute of Medical Sciences
Kothipura, Bilaspur,
Himachal Pradesh

Dear Sir,

N.I.Q. No. _____ NIQ
Name _____.

We, _____, who are established and reputable
manufacturers/producers of _____, having production facility at
_____ and _____, hereby authorise Messrs.
_____ [name and address of agents] to bid, negotiate and
conclude the contract with you against N.I.Q No. _____ for the above
goods manufactured by us.

We shall remain responsible for the N.I.Q. / Agreement negotiated by the said
M/s _____, jointly and severally.

No company or firm or individual other than Messrs.
_____ are authorised to bid, negotiate and conclude
the contract in regard to this business against this specific N.I.Q.

We hereby extend our full guarantee and warranty as per the conditions of
N.I.Q./technical specifications for the goods offered for supply against this N.I.Q. by
the above firm.

Yours faithfully,

[name]
for and on behalf of Messrs. _____
[name of manufacturers].

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